

Hisega Meadows Water Inc.
Minutes of Board of Directors Meeting
September 9th, 2013
Johnson Siding Fire Station

Members present: Ron Brown (343-2999)
Larry Diebert (343-3942)
Norm Tschetter (348-3003)
Craig Fischer (343-9074)
Randy Smart (341-3994)

Guests: Barb Van Norman and Carl Swanson

Operators/Managers/Bookkeeper: Scot Licht, Keith Lau, Lona Lau

The meeting was called to order at approximately 6:30 PM, the first order of business being a request from Barb Van Norman/Carl Swanson to restructure the water service to their rental units located at the corner of Highway 44W and Hisega Road. They want to put in a laundry facility for the tenants and after much discussion, it was moved by Randy Smart and Seconded by Craig Fisher to reduce the number of meters to the property to three, charge each \$ 80 per month plus water usage, it was unanimously passed by the board members.

Easement negotiations have caused the delay of final drawings for the new feeder line from the pump house, the situation is being negotiated and a report will be given at the next board meeting as to progress.

Operator's Report: Scot Licht reported that everything is running smoothly, new filters have been installed.

Manager's Report: Keith Lau reported that the check valve letter sent to those not in compliance has reduced the non compliance list to about 33 from 60+. His research also indicted 7 lots still remain vacant in the coverage area of the system, a letter is being drafted to inform each that at this point, water taps are available but cannot be guaranteed in the future. The Tattle Tale system and phone connection was discussed and will be installed and functioning shortly.

Financial Report: Lona Lau gave a financial report, it was moved by Ron Brown and seconded by Norm Tschetter to accept the report, the motion were passed unanimously by the board. They have had little time to implement Quickbooks and she will be contacting Ron Brown for assistance getting the software up and running in the next couple of weeks.

The August Minutes of the Board Meeting were approved by a motion by Randy Smart and second by Norm Tschetter.

Ron Brown's conversation with Jim Postma resulted in an email being sent to Ron and Larry and copies were distributed to the board members for review, although not optimistic, it will be discussed at the next board meeting.

Larry reported that discussions with Jack Sanders concerning water line placements in his area have been productive and Larry is having final drawings done as a result of those.

Scot Licht presented the board with a summary of additional time he has had to put in lately, after

discussion it was moved by Ron Brown and Seconded by Norm Tschetter to pay Scot \$ 500 through Pay Stubs.

A discussion concerning a back up/assistant to Scot and the responsibilities of that person resulted in a motion by Randy Smart and Second by Craig Fisher: the job description for hiring a future Manager would include the requirement that the manager would become certified in all areas of water system operation, motion passed unanimously.

Being no further business, the meeting was adjourned at approximately 8:15 PM.

Respectfully Submitted,

Ron Brown
Secretary